



Assistant Professor of Counseling

Tenure-Track

Under the general direction of the Chair, Dept. of Psychology and Counseling, the full-time, tenure-track Assistant Professor of Counseling in our CACREP-accredited Counseling M.S. degree program, housed within the Psychology and Counseling Department, will commence August 2020. Candidates should possess a Ph.D. or Ed.D. degree in Counselor Education and Supervision from a CACREP-accredited doctoral program, (those who are ABD or have related degrees and have taught for at least one year in a CACREP-accredited program prior to July 2013 will also be considered). The position requires evening and summer teaching, and candidates are expected to exhibit a strong commitment to excellence in teaching, as well as be able to involve undergraduate and graduate students in their research area.

Essential Duties and Responsibilities include the following. Other duties may be assigned.

Teaching

- Strong commitment to excellence in teaching, and an active research program that can involve undergraduate and graduate students.
- Ability to teach a range of graduate courses in counseling, particularly school counseling, and one undergraduate counseling course.
- Plan course syllabi and assignments for the semester of study to meet Hood College and departmental curriculum requirements.
- Instruct students in course content and provide learning opportunities to achieve course objectives.
- Encourage class participation and provide assistance to students, as appropriate, in completing class assignments. Manage classroom interactions and establish and maintain a climate that encourages learning.
- Critique performance on various assignments to measure the quality of learning, to build thinking skills, to challenge students' assumptions, and to reinforce concepts, which may include practical application of new skills.
- Maintain regular office hours and contact with students, as appropriate. Work with students to address problems and resolve issues.
- Accompany students on field trips or other off-campus learning opportunities, as appropriate.
- Determine grades for assignments and for overall achievement in class. Provide appropriate documentation of grades to students and department, as appropriate.
- Other job-related duties, as assigned.

Research

- Involve undergraduate and graduate students in active research area.

- Conduct empirical research that adds to the evidence-base of the discipline and provide publication opportunities.
- Present (and co-present with students) research findings in academic papers and posters at professional conferences.

Service

- Participate in college committees and/or professional organizations to develop professional partnerships and meet academic needs of the institution.
- Support the College's initiatives to recruit and retain talented students.
- Act as an active member of the Hood College community.

Supervisory Responsibilities

Carries out supervisory responsibilities as they may occur for directing students in honors theses, internships, practica, independent studies, or X-credits. Responsibilities may also include interviewing students as potential laboratory/research assistants, appraising performance, addressing concerns, and resolving problems. Responsibilities may also include supervising counseling graduate students during their counseling training as well as during internships and practica.

Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience

Candidates should possess a Ph.D. or Ed.D. degree in Counselor Education and Supervision from a CACREP-accredited doctoral program, (those who are ABD or have related degrees and have taught for at least one year in a CACREP-accredited program prior to July 2013 will also be considered).

Technology Skills

Proficient in office productivity suite software (such as Microsoft Word, Excel, and PowerPoint), e-mail, and Internet. Ability to use available instructional technology resources to effectively teach in a manner conducive to classroom presentation including, but not limited to, use of audio visual equipment, computer, educational software (e.g., Blackboard), statistical software (e.g., SPSS), etc.

Language Skill

Must be proficient in the communication of key concepts for the specific discipline in the English language. Ability to read and interpret documents such as research studies, administrative policies, journals, newspapers, etc. Ability to write lesson plans, respond to email messages, create routine reports, and correspondence. Ability to speak effectively before groups of students, faculty, staff, and other constituencies.

Mathematical Skills

Ability to work with mathematical concepts as appropriate for the particular discipline. Higher-level concepts may be required for some disciplines.

To Apply

Qualified candidates are invited to apply on-line via our electronic application which requires submission of a cover letter, CV, teaching philosophy, a statement of research area and needs, three letters of recommendation, and two research reprints by October 20, 2019.

Questions about the position and letters of recommendation should be addressed to Dr. Megan Shaine, Dept. of Psychology and Counseling, at psychandcoun@hood.edu.

If you need assistance with the on-line application process, please email humanresources@hood.edu or call (301) 696-3592.

Hood College is committed to diversity in its faculty and staff and subscribes to a policy of hiring only individuals legally eligible to work in the United States. EOE/AAP/M/F/Vet/Disability Employer

Hood College does not discriminate on the basis of sex, race, color, national origin, sexual orientation, gender identity or gender expression, marital status, pregnancy, disability, religion, or age in recruitment, admission and access to, or treatment, or employment in its programs, services, benefits, or activities as required by applicable laws including Title IX of the Educational Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973, and complies with the law regarding reasonable accommodation for disabled applicants and students. Inquiries about discrimination or reasonable accommodation should be referred to the Title IX and Section 504 Coordinator at Alumnae Hall, 401 Rosemont Avenue, Frederick, MD. 21701 (AD 312), (301) 696-3592. For complete information on Hood College's nondiscrimination policy, please visit <http://www.hood.edu/non-discrimination/>.