

INDIANA UNIVERSITY OF PENNSYLVANIA
invites applications for the position of:

**Department of Counseling - Faculty -
Tenure Track**

SALARY: Not Displayed
OPENING DATE: 09/13/19
CLOSING DATE: 11/30/19 11:59 PM

POSITION SUMMARY & DESCRIPTION:

The Department of Counseling at Indiana University of Pennsylvania (IUP) invites applications for a full-time, tenure-track position in Counseling at the rank of Assistant Professor beginning August 2020.

IUP and the Department of Counseling are committed to building a culturally diverse and pluralistic faculty dedicated to teaching and working in a multicultural environment. As such, we strongly encourage applications from candidates representing minority populations. Indiana University of Pennsylvania, founded in 1875, is a vibrant, comprehensive, research-based, teaching-focused, student-centered learning community. It is located one hour northeast of Pittsburgh in the borough of Indiana. The population of Indiana borough and the surrounding White township is approximately 30,000. Consistently and currently, IUP is ranked as one of the best national universities in several criteria by U.S. News and World Report, Forbes, and Money magazines.

Duties

- The successful candidate will teach and supervise master's students in our 60-credit CACREP-accredited Clinical Mental Health and School Counseling programs, as well as teach doctoral students in our newly established 48-credit Counselor Education and Supervision program built around the 2016 CACREP standards.
- Candidates will also be expected to chair/serve on dissertation committees, advise master's-level students, engage consistently in scholarly work, and participate in service activities at the department, college, university, and professional levels.
- They will be expected to develop collaborative relationships with university colleagues and off-campus stakeholders, as well as actively participate in our dynamic faculty community.
- The successful candidate may also be asked to perform work at off-campus sites and/or provide instruction through distance education.

POSITION QUALIFICATIONS:

Required

- Candidates must hold a Ph.D. in Counselor Education and Supervision by the time of appointment. (ABD applicants will be considered if degree will be conferred by start date.)
- Licensed or license-eligible in the state of Pennsylvania or hold appropriate professional certifications (e.g., Department of Education certified).
- Candidates are expected to have professional experiences grounded in either clinical mental health or professional school counseling work.
- Candidates must also demonstrate excellent communication and interpersonal skills, the ability and desire to mentor, teach, and supervise diverse student populations, significant experience with qualitative and/or quantitative research methods, and proficiency with modern technology to include web-based and distance learning platforms.
- We are seeking an energetic, enthusiastic, and experienced candidate who can help us to maintain our reputation for academic and clinical excellence, as well as actively contribute to the further development of our doctoral program.

- Candidates must also perform well during the interview process, which may include a teaching demonstration and/or research presentation.

ESSENTIAL FUNCTIONS:

Academic faculty must have, and maintain the physical and mental abilities, communicative skills, and stamina necessary to carry out the essential functions of their positions in teaching, research, scholarship, and service. Work involves sitting most of the time, but may involve standing to a significant degree, walking for brief periods of time and may include driving requirements.

Faculty must be able to:

- Teach courses assigned by the departmental chair on a schedule made of a combination of standard class-meeting times as determined to meet instructional needs and adhere to the requirements of the department's curriculum.
- Teach courses for a mandated number of contact hours per week over a full semester and meet university expectations for final exams.
- Present course material in a clear and organized manner using methodologies appropriate to the discipline.
- Evaluate student work fairly and promptly.
- Perform the physical requirements of laboratory, field work, studio work, or other activities outside typical classroom instruction if applicable.
- Maintain current knowledge of the discipline through continued scholarly activity and research.
- Participate actively in assignments necessary to advance the service and/or outreach of the department, college, and university.

SPECIAL INSTRUCTIONS TO APPLICANTS:

All applications for this position must be submitted via our online application system at <https://www.schooljobs.com/careers/iupedu> and must be received no later than November 30, 2019. Initial review of applications will begin December 1, 2019.

A complete application will consist of a letter of interest that specifically addresses both required and preferred qualifications, a current curriculum vitae, unofficial copies of transcripts, and the names and email addresses of three references*. Applicants may also choose to submit teaching evaluations, publications, and/or other materials for review.

** Please note that references from any country outside of the United States will not be able to submit a letter of recommendation through the link in NeoGov. Submissions must be made via email at human-resources@iup.edu instead.*

Automated reference requests and a confirmation email will be generated upon submission of your application. **Candidates who fail to submit all of the aforementioned materials will not be considered.**

If the degree listed as required for this position was earned at IUP - no official transcripts are required to be submitted as part of this employment application. IUP HR will verify IUP obtained degrees and only request official transcripts from candidates if needed. Official transcripts will be required prior to hire date for applicants who did not earn the required degrees at IUP.

Committed to excellence through diversity, IUP is an equal opportunity employer M/F/D/V and is a proud member of the State System of Higher Education.

All offers of employment are contingent upon verification of earned degrees through the receipt of official transcripts, confirmation of work eligibility, and satisfactory completion of background checks.

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.iup.edu/employment>

Position #01415
DEPARTMENT OF COUNSELING - FACULTY - TENURE TRACK
TP

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