



Open Position: Online Counseling Core Faculty

Location: Remote

To Apply Directly: <https://uop.avature.net/careers/JobDetail/AA170-Counseling-Core-Faculty/12602>

For Inquiries: Dr. Verl Pope, Program Chair verl.pope@phoenix.edu and

Dr. Jean Miller, Associate Dean jean.miller2@phoenix.edu

Position Summary

The Online Counseling Core Faculty serves full-time in the role of instructor and advisor to counseling students in the Online Clinical Mental Health program. This position requires professional identity as a mental health counselor, ongoing research specific to counseling and scholarly activities published and/or presented in counseling outlets. Full-time faculty represent the Counseling Program as Core Faculty with a range of duties as assigned by the Program Chair and/or Associate Dean.

Responsibilities

1. Teaches at least six (6), 3-semester hour counseling courses each year.
2. Serves as Faculty Advisor to an assigned cohort of up to 25 counseling students.
3. Provides clinical supervision and oversight for online counseling student as assigned.
4. Assists with Supplemental Standard referrals and student remediation as needed.
5. Assists with student evaluation and progress, and with counseling students in other programs when appropriate.
6. Sits on appeals committee as needed and assigned.
7. Performs administrative duties including but not limited to assisting with clinical placement and tracking of student progress, reviewing student and faculty feedback on courses, and program curriculum.
8. Attends College Meetings, General Faculty Meetings, and Content Area Meetings.
9. Serves as liaison to University of Phoenix administration for research projects.
10. Develops and maintains strong relationships by serving as a program resource for college staff, faculty, and students, as well as a liaison to Central Administration Academic Affairs staff and the Dean of the College as assigned.
11. Assists Central Administration Academic Affairs personnel, including the Deans, in the development and review of curriculum as well as the assessment of student learning.
12. Represents the organization, as appropriate, in its relationship with the community by participating in targeted events, conferences, meetings, and workshops. This includes developing and maintaining active linkages with agencies and educational institutions to promote positive relationships and to facilitate articulation between the University's programs and those of other institutions and/or agencies.
13. Maintains a professional and technical knowledge of the curricula by attending educational workshops, reviewing professional publications, establishing personal networks, and participating in professional societies. This includes maintaining a general knowledge of emerging issues and trends related to the respective Academic Affairs program(s).

14. Guides and acts as a resource for college personnel.
15. Oversees and promotes research and scholarship and collaborates with program faculty and students.
16. Tracks research and scholarship projects conducted by core faculty and other general campus faculty in the counseling program and provides quarterly reports to the Deans' office.
17. Coordinates research scholarship efforts with researchers and professional organizations to promote presentations by researchers at conferences.
18. Assists faculty and student researchers with submission of research for publication in peer-reviewed journals.
19. Facilitates grant proposal writing to access University of Phoenix funding sources.
20. Collaborates with college in the facilitation/hosting of annual research symposia.
21. Attends annual ACA Conferences and/or regional and local professional counseling organization workshops and conferences.
22. Submits proposals for presentations to professional conferences.
23. Submits regular proposals for publication in professional journals aligned with the counseling profession.
24. Assists, as needed, in preparing College of Social and Behavioral Sciences program evaluations and assessments, accreditation reports, and self-studies.
25. Maintains an active research and an active scholarship agenda and provides quarterly updates to the Program Chair or Associate Dean.
26. Guides and acts as a resource for less experienced faculty, campus staff, and learning center personnel. May be assigned to directly supervise staff as needed.

Qualifications

Basic Requirements:

- Doctorate degree in Counselor Education or related field required, or Doctorate degree in another field and one (1) year full-time teaching experience in a counseling program prior to July 1, 2013.
- Counselor identity imperative, professional organization membership required.
- Current unencumbered professional counselor license required; NCC and ACS required within one (1) year of hire. Must be state qualified to provide clinical supervision to counseling students.
- Minimum of one year of experience teaching in a graduate Counselor Education program.
- Minimum of one year of experience in clinical supervision.
- Must have at least five years' experience working in a clinical/organizational counseling setting.
- Must have a demonstrated record of research and scholarly activity. experience and knowledge of processes of submitting research for publication.

Additional Qualifications:

- Experience in program evaluation and assessment preferred
- Have a record of service and advocacy (e.g., program presentations, workshops, consultations, speeches, direct service to the counseling profession)
- CACREP knowledge is strongly preferred
- Demonstrate oral, written, and interpersonal communication skills to communicate with students, faculty and community

- Ability to convey a professional image as well as effectively represent the University of Phoenix to students and the public
- Ability to work with other faculty and administration in a team environment and be willing to coach faculty and/or students who may be new to the research processes
- Demonstrate oral, written, and interpersonal communication skills to communicate with students, faculty and community

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